



INTERNATIONAL SCHOOL OF NANSHAN SHENZHEN

Nanshan, Shenzhen, P.R. China

JOB DESCRIPTION

Position / Job Title: **LEARNING SUPPORT TEACHER**

A Learning support teacher advocates for and supports student with exceptionalities. This can take the form of collaborating with and supporting teachers, helping students build skills and contributing to the promotion of a purposeful, safe and inclusive learning environment.

Purpose (5)

- Assist with the formulation and implementation of programs and policies related to exceptionalities, to ensure alignment with the Inclusion Policy
- Work closely with administration, counsellors, teachers, external providers, and other staff to advocate for those students with individual needs receive appropriate interventions and differentiated classroom instruction
- Increase awareness and understanding of recommendations and educational needs based on student diagnosis and evidence-based research (symptoms, patterns, and behaviors)
- Understand individual student learning needs through familiarity of student history, achievement, reports, and student support plans or individual learning plans
- Share SSPs, ILPs, learning support teacher's role, ISNS SEN policy, and strategies to teachers ahead of time (e.g., prior to the start of each school year)

Learning (7)

- Develop, monitor and follow up on SSP or ILP for students with special learning needs in collaboration with students, parents, administrators, teachers, teaching assistants, and other professionals/specialists who are part of the Student Support Team
- Provide appropriate evidence-based support and interventions specific to individual learning needs based on SSP or ILP goals, and student function, as determined by the student support team and model for students and teachers.
- Ensure documentation is up to date and secure by keeping accurate meeting notes, organizing files, and following confidentiality policies.
- Provide an analysis of the effectiveness of support plans implemented for students with exceptionalities
- Work with teachers to teach and monitor skills development that align with their SSP or ILPs goals
- Assist teachers with tracking data and daily observation to determine SMART goals and effectiveness of interventions in accordance with ILPs and SSPs
- Contributes to extracurricular activities

Environment (8)

International School of Nanshan Shenzhen 深圳南山国际学校

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- Continue professional growth and development (attend training for ADHD, Dyslexia, Autism, and other common diagnosis) and use the resources to improve teaching and students' learning
 - Participate in training to ensure we maintain our professional standards (e.g., confidentiality, Child Protection) and be familiar with ISNS SEN policy
 - Collect feedback on how learning support team can better integrate with each department
 - Provide support for families on finding after-school tutors and share goals with tutors
 - Conduct workshops for teachers and families to provide psychoeducation, parenting skills, and strategies to work in different settings
 - Record and file minutes of ILP/SSP meetings; disseminate minutes to members of the Student Support Team
 - Ensures that the school has appropriate physical and virtual resources to support students with exceptionalities.
 - Participants and school events and initiative

Culture (5)

- Provide guidance and support to various stakeholders in meeting the learning needs of students by generating ideas and suggestions for:
 - developing modified expectations
 - differentiated instruction
 - teaching strategies and approaches
 - alternative programs
 - accommodations
- Collaborate with members of the school community to support students with exceptionalities across the whole school (Early Years, PYP, MYP, and DP)
- Attend and participate in meetings related to concerns/issues of students with exceptionalities
- Develop partnerships with outside professional agencies and/or liaise with specialists to identify, assess, and assist in providing support for students with exceptionalities
- Develop positive rapport with students and empower students to understand their learning needs, accommodations, and strategies specific to their needs

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